

Date: 20/06/2016 Day: Monday Time: 11:00 am

AGENDA

1st NAAC MEETING AGENDA

- 1. Discuss about NAAC accreditation process.
- 2. Basic information regarding NAAC

3. The principal will also be invited to participate in the NAAC accreditation process. The principal will also be invited to participate in the NAAC accreditation process.

4. The principal will also be invited to participate in the NAAC accreditation process. The principal will also be invited to participate in the NAAC accreditation process.

S.No.	NAME OF THE STAFF	SIGNATURE
1.	Prof. R. B. Sankar	
2.	Prof. S. B. Sankar	
3.	Prof. K. Sankar	
4.	Prof. D. M. Sankar	
5.	Prof. S. S. Sankar	
6.	Prof. A. Sankar	
7.	Prof. G. Sankar	
8.	Prof. H. Sankar	
9.	Prof. J. Sankar	
10.	Prof. K. Sankar	
11.	Prof. L. Sankar	
12.	Prof. M. Sankar	
13.	Prof. N. Sankar	
14.	Prof. O. Sankar	
15.	Prof. P. Sankar	
16.	Prof. Q. Sankar	
17.	Prof. R. Sankar	
18.	Prof. S. Sankar	
19.	Prof. T. Sankar	
20.	Prof. U. Sankar	
21.	Prof. V. Sankar	
22.	Prof. W. Sankar	
23.	Prof. X. Sankar	
24.	Prof. Y. Sankar	
25.	Prof. Z. Sankar	

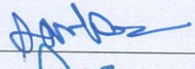
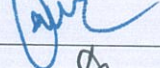



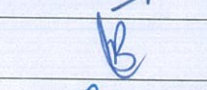

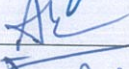
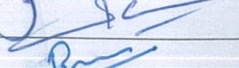

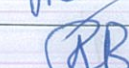




PRINCIPAL

R.G. Sapkal College of Pharmacy Anjaneri, Nashik - 422213

Page No. _____
Date _____

MINUTES OF 1ST NAAC MEETING

1. At the onset, Prof. Dr. R. B. Sandagar sir greeted everyone and informed everyone that our institute, R G Sapkal College of Pharmacy, will be proceeding for NAAC accreditation.
2. Principal sir also emphasised the importance of NAAC accreditation for the institute.
3. Principal sir also instructed everyone to familiarise themselves with NAAC process of accreditation.
4. An expert on NAAC accreditation process will also be called for his valuable input on the preparation of NAAC process.

Se. No.	NAME OF THE STAFF	SIGNATURE
1.	Prof. (Dr.) R. B. Sandagar	
2.	Prof. S. B. Gondkar	
3.	Prof. A. B. Darekar	
4.	Prof. R. S. Bachhav	
5.	Prof. D. M. Shinkar	
6.	Prof. S. S. Aher	
7.	Prof. B. A. Bhushan	
8.	Prof. D. G. Umalkar	
9.	Prof. N. B. Aher	
10.	Prof. J. A. Kedar	
11.	Prof. P. S. Walke	
12.	Prof. A. G. Zalte	
13.	Mse. A. R. Bhandare	
14.	Prof. D. G. Phadtare	
15.	Mse. S. N. Patil	

Date: 19/07/2016 Day: Tuesday Time: 1:30 pm

AGENDA

2nd NAAC meeting Agenda


1. Discussion regarding NAAC accreditation.
2. Formation of core committee as per the suggestion of Dr. P. D. Chaudhary.

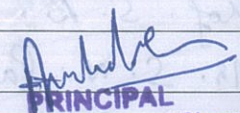
Sr. No.	NAME OF THE STAFF	SIGNATURE
1.	Prof. Dr. R. B. Sandagar	
2.	Prof. S. B. Gondkar	
3.	Prof. A. B. Dazekar	
4.	Prof. Dr. R. S. Bachhav	
5.	Prof. D. M. Shinkar	
6.	Prof. S. S. Aher	
7.	Prof. B. A. Bhasikar	
8.	Prof. D. G. Umalkar	
9.	Prof. N. B. Aher	
10.	Prof. J. A. Kedar	
11.	Prof. P. S. Walke	
12.	Prof. A. G. Zalte	
13.	Prof. D. G. Phadtare	
14.	Mrs. A. R. Bhandari	
15.	Prof. S. B. Bhagat	
16.	Mrs. S. N. Patil	
17.	Mrs. J. R. Marathe	

Internal Quality Assurance Cell (IQAC)
 K. J. Somaiya Institute of Pharmacy
 Anand, Nashik-422 213.

Minutes of 2nd NAAC Meeting

- 1) Principal sir Dr. R. B. Sandagar sir welcomed everyone and confirmed that we will be proceeding for NAAC accreditation by the year 2016-2017.
- 2) He also made available a copy of NAAC documents to everyone so that everyone reads and understands its thoroughly.
- 3) Principal sir discussed about the 7 criteria involved in the accreditation process.
- 4) He also instructed everyone to read the NAAC document thoroughly.


Internal Quality Assurance Cell (IQAC)
KCT's R. G. Sapkal College of Pharmacy,
Anjaneri, Nashik-422 213.


PRINCIPAL
R.G. Sapkal College of Pharmacy,
Anjaneri, Nashik - 422213

Date: 08/08/2016 Day: Monday Time: 11:30 am

AGENDA

3rd NAAC meeting agenda

- 1. Formation of the Core Committee for NAAC
- 2. Designation of the Responsibility

Sr. No.	NAME OF THE STAFF	SIGNATURE
1.	Prof. D.S. R.B. Sandagar	
2.	Prof. S.B. Yondkar	
3.	Prof. A.B. Darekar	
4.	Prof. R.S. Bachhav	
5.	Prof. D.M. Shinkar	
6.	Prof. S.S. Aher	
7.	Prof. B.A. Bhushant	
8.	Prof. D.G. Umalkar	
9.	Prof. N.B. Aher	
10.	Prof. J.A. Kedar	
11.	Prof. P.S. Walke	
12.	Prof. A.G. Zalte	
13.	Prof. D.G. Phadtare	
14.	Ms. S.B. Bhagat	
15.	Ms. J.R. Marathe	
16.	Ms. A.R. Bhandara	
17.	Ms. S.N. Patil	

PRINCIPAL

R.G. Sakal College of Pharmacy, Anjaneri, Nashik - 422113

Internal Quality Assurance Cell (IQAC), R.G. Sakal College of Pharmacy, Anjaneri, Nashik - 422113

Page No. _____
Date _____

Minutes of 3rd NAAC meeting

1. Principal sir inquired about the status on NAAC from everyone.
2. Inquired if everyone has been through the NAAC documents and familiarized themselves with the NAAC process and the various criteria involved.
3. Principal sir, after discussion with all the senior faculty members, proceeded with the formation of the core working committee for NAAC.
4. Principal sir nominated Prof. D. M. Shinkar as the coordinator of the NAAC committee.
5. The various members for each committee were framed criteria wise.
6. Each criteria was assigned with a chairman, co-chairman and/or member(s).
7. Everyone was requested to get an exhaustive details of each criteria and all the documents needed for the same.

Date : 30/08/2016 Day : Tuesday Time : 4:00 pm

AGENDA

4th NAAC meeting agenda

1. Follow up on the progress of NAAC
2. Status on the report of NAAC

Sr. No.	NAME OF THE STAFF	SIGNATURE
1.	Prof. Dr. R. B. Sandagar	
2.	Prof. S. B. Yondkar	
3.	Prof. A. B. Darekar	
4.	Prof. R. S. Bachhav	
5.	Prof. D. M. Shinkar	
6.	Prof. S. S. Aher	
7.	Prof. B. A. Bhushan	
8.	Prof. D. G. Umalkar	
9.	Prof. N. B. Aher	
10.	Prof. J. A. Kedar	
11.	Prof. P. S. Walke	
12.	Prof. A. G. Zalte	
13.	Prof. D. G. Phadtare	
14.	Ms. Saket B. Bhagat	
15.	Mrs. J. R. Marathe	
16.	Mrs. A. R. Bhandara	
17.	Mrs. S. N. Patil	

Minutes of 4th NAAC meeting

1. The meeting was conducted by the NAAC coordinator Prof. D. M. Shinkar.
2. He discussed the required documentation for the NAAC accreditation.
3. He also had a look at the files prepared by each committee member.
4. He also prompted everyone to actively participate in the NAAC discussion and give their valuable suggestions.

Date : 24/09/2017 Day: Saturday Time : 1:30 pm

AGENDA
5th NAAE meeting agenda

- 1. Discussion on the progress of NAAE
- 2. Framing I & A cell

Sr. No.	NAME OF THE STAFF	SIGNATURE
1	Prof. D. R. B. Sandekar	[Signature]
2	Prof. S. B. Gondkar	[Signature]
3	Prof. A. B. Dawarekar	[Signature]
4	Prof. R. S. Bachhav	[Signature]
5	Prof. D. M. Shinkar	[Signature]
6	Prof. S. S. Aher	[Signature]
7	Prof. B. A. Bhushan	[Signature]
8	Prof. D. G. Umalkar	[Signature]
9	Prof. N. B. Aher	[Signature]
10	Prof. J. A. Kedar	[Signature]
11	Prof. P. S. Walke	[Signature]
12	Prof. A. G. Zalte	[Signature]
13	Prof. D. G. Phadkare	[Signature]
14	Prof. S. B. Bhagat	[Signature]
15	Prof. J. R. Marathe	[Signature]
16	Prof. D. K. Kadam	[Signature]
17	Mrs. A. R. Bhandarkar	[Signature]
18	Ms. S. N. Patil	[Signature]
19		

Internal Quality Assurance Cell (IQAC)
KCTE R. G. Sapkal
Antarctica

Minutes of 5th NAAE meeting

1. Principal sir briefed everyone in detail with all the criteria that are involved in NAAE and all the documents that are to be kept in order for proceeding for NAAE accreditation.
2. Each of the member was briefed ^{about} ~~with~~ all the documents to be prepared in a specific format.
3. Principal sir also informed that an IQAC has to be framed.

[Handwritten signature]

Internal Quality Assurance Cell (IQAC)
KCT's R. G. Sapkal College of Pharmacy,
Anjaneri, Nashik-422 213.

PRINCIPAL
R.G. Sapkal College of Pharmacy,
Anjaneri, Nashik - 422213

Date: 10/10/2016 Day: Monday Time: 11:00 am

AGENDA
6th NAAC meeting agenda

1. NAAC progress
2. Nomination of IQAC members
3. Role of IQAC in the college

Sr.No.	NAME OF THE STAFF	SIGNATURE
1.	Prof. Dr. R. B. Saudagar	
2.	Prof. S. B. Gondkar	
3.	Prof. A. B. Darekar	
4.	Prof. Dr. R. S. Bachhavi	
5.	Prof. D. M. Shinkar	
6.	Prof. S. S. Aher	
7.	Prof. B. A. Bhushan	
8.	Prof. D. G. Umalkar	
9.	Prof. N. B. Aher	
10.	Prof. J. A. Kedar	
11.	Prof. P. S. Welte	
12.	Prof. A. G. Zelte	
12.	Prof. D. G. Phadtare	
14.	Prof. S. B. Bhagat	
15.	Prof. J. R. Marathe	
16.	Prof. D. K. Kadam	
17.	Mrs. A. R. Bhandari	
18.	Mr. S. N. Patil	

Minutes of 6th IQAC meeting

1. Principal sir made an AQ/IAAC and nominated its various members.
2. Principal sir made himself the Chairperson of IQAC and Prof. D.M. Shinkar was made co-ordinator of IQAC.
3. Various other members were also selected in IQAC and their designated role and nature of responsibility were delineated.
4. It was also established that, henceforth, any documents, their formats and the decisions pertaining academics has to be prior approved by IQAC.



Internal Quality Assurance Cell (IQAC)
KCT's R. G. Sapkal College of Pharmacy,
Anjaneri, Nashik-422 213.



PRINCIPAL
R.G. Sapkal College of Pharmacy
Anjaneri, Nashik - 422 213

IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,
Nashik.

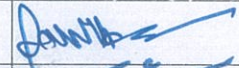


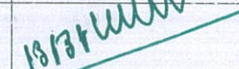


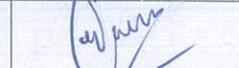
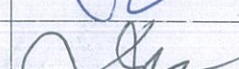
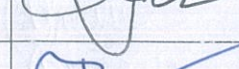
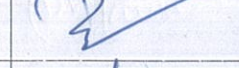

Date: 15 /10/2016

Day: Saturday

Time: 10.30 am

AGENDA

1. Inception of IQAC Cell.
2. Preparation of Academic Committee.
3. Statue of NAAC Accreditation Process and Progress Report.
4. Inputs from the Head of the Departments and Members for the Self Study Report (SSR).

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Dattatraya M. Shinkar	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Pravin D. Chaudhari	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Subodh C. Pal	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

Minutes of Meeting

The first IQAC meeting for Academic Session 2016-17 was held on 15th October 2016. The meeting was chaired by Dr. R. B. Saudagar, Principal. The meeting started with welcome note to all IQAC members. The following agenda items were discussed during the meeting:

Agenda No. 1: Inception of IQAC Cell.

- The IQAC would help in systematic documentation of various activities and important information related to students and employees.
- The committee will prepare the Self Study Report.

Agenda No. 2: Preparation of Academic Committee.

- Resp. Principal Sir asked the IQAC co-ordinator to form Academic Committee as per the norms.
- This committee will look after the academic standards of the college.

Agenda No. 3: Statue of NAAC Accreditation Process and Progress Report.

- To expedite the preparation of Self Study Report (SSR) viz., timely inputs, collection, review and action plan.
- The IQAC co-ordinator, Chairman, co-chairman and members of the respective Criteria and all Head of The Department are given with the responsibility to prepare the SSR.

Agenda No. 4: Inputs from the Heads of the Departments and Directors for the Self Study Report (SSR).

- To conduct periodic meetings with the Principal and Heads of the Department to ensure timely receipt of inputs for the Self Study Report (SSR).

IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,
Nashik.

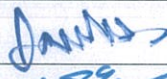



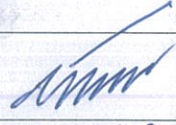
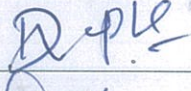

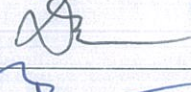

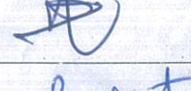
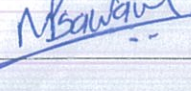
Date: 11/03/2017

Day: Saturday

Time: 10.30 am

AGENDA

1. Confirmation of the Minutes of previous Meeting held on 15th October 2016.
2. Action Points of Meeting held on 15th October 2016.
3. Accreditation and Related Matters.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Dattatraya M. Shinkar	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Pravin D. Chaudhari	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Subodh C. Pal	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

Minutes of Meeting

The Chairman welcomed all the members

Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 15th October 2016.

- The Minutes of Meeting of 15th October 2016 was read and confirmed.

Agenda No. 2: Action Points of Meeting held on 15th October 2016.

- **Accelerate preparation of Self Study Report (SSR):** 1st Draft of Self Study Report (SSR) was circulated to all the Members.
- **Conduct periodical Meetings with Chairman & Head of the Departments for SSR:** Periodical Meetings were conducted with all the Chairman, Co-chairman and members of respective Criteria and Head of the Departments. The outcome included timely and useful inputs to SSR.

Agenda No. 3: Accreditation and Related Matters.

- The following were discussed and agreed to:
- Mock visits to all Departments as per the Schedule drawn.
- Departments to capture both local and international aspirations, highlighting the Research Projects.
- Departments will be evaluated on the basis of assessment indicators given by NAAC.
- Departments to keep records of all academic, co-curricular and extra-curricular activities as per the criteria of NAAC.
- NAAC awareness meetings to be held in all Constituent Departments.

IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,
Nashik.

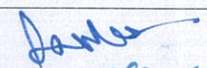

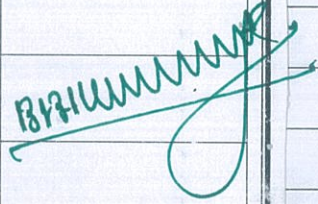
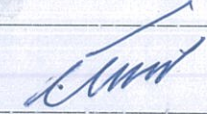
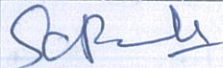
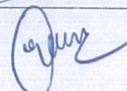
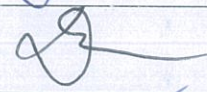
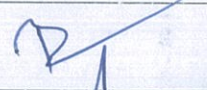
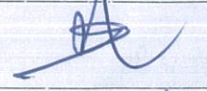
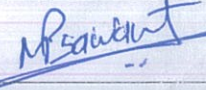
Date: 13/05/2017

Day: Saturday

Time: 10.30 am

AGENDA

1. Confirmation of the Minutes of previous Meeting held on 11th March 2017.
2. Action Points of Meeting held on 11th March 2017.
3. Current status of the SSR Submitted.
4. Communication with NAAC Peer Team.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Dattatraya M. Shinkar	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Pravin D. Chaudhari	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Subodh C. Pal	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

Minutes of Meeting

The Chairman welcomed all the members

Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 11th March 2017.

- The Minutes of Meeting of 11th March 2017 was read and confirmed.

Agenda No. 2: Action Points of Meeting held on 11th March 2017.

- Accreditation and Related Matters: The Chairman informed that the Self Study Report (SSR) has been submitted to NAAC and also uploaded on the College website.

Agenda No. 3: Current Status of SSR Submitted.

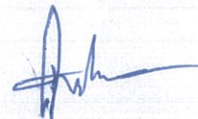
- The LOI is submitted online on 24/03/2017 on the web-portal of NAAC. The Tracking ID generated is - MHCOGN27206.
- The Deficiency reported by the authority are clarified and required explanation is submitted on 31/03/2017.
- On 31/03/2017 we intimated the authority regarding uploading of SSR on the Institute Website.
- The required fee for registration is paid through DD.
- The submitted LOI is accepted on 11/04/2017 and advised to submission of SSR.
- On 13/04/2017 we have applied and earned IEQA.
- The SSR is submitted in 5 Hard copies and 1 Soft Copy (CD) through Speed Post on 15/04/2017.
- Three Tentative Slots for the NAAC Peer Team Visit were submitted as per the reference from NAAC authority.

Agenda No. 4: Communication with NAAC Peer Team.

- NAAC co-ordinator is given with the responsibility about finalizing dates of NAAC Peer Team after communicating with the team members.
- Various Committees were formed to coordinate the visit of NAAC Peer Team.
- All the Heads of the /Departments were also informed to prepare for the visit of NAAC Peer Team.
- To inform the Alumni and Parents for an interaction with the NAAC Peer Team.



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